

DD/S&T-453-70

- 3 FEB 1970

MEMORANDUM FOR: Office of Special Projects  
Office of Scientific Intelligence  
Office of ELINT  
Office of Computer Services  
Office of Research and Development  
Office of Special Activities  
Foreign Missile and Space Analysis Center

ATTENTION : Intelligence Requirements Committee Member

SUBJECT : Intelligence Requirements Committee Meeting

REFERENCE : Memo fm DD/S&T, subject: Rejuvenation of the  
Intelligence Requirements Committee, dtd  
30 Dec 1969 (DD/S&T-4932-69)

1. The first formal meeting of the DD/S&T Intelligence Requirements Committee will be held in the DD/S&T Conference Room, 6E60, on 12 February 1970 at 1330. We plan to spend about two hours in session.

2. We will address ourselves mainly to organizational matters. First we should discuss objectives of this committee and perhaps even attempt to establish a time frame for each objective. We also need to define procedures and methodology for future work. One early task, and probably the first, will be to list major questions of policy and substance which we will submit to the DD/S&T for his decision and guidance.

3. Please review the items outlined above and be prepared to discuss them on 12 February. I suggest that each member seek his Office Director's view on objectives and major questions since one of our implicit objectives should be to serve the Directorate Offices.

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Chairman  
Intelligence Requirements Committee